

**HAMPSHIRE COUNTY SHERIFF'S DEPARTMENT
FORM OF GENERAL BID**

To the Awarding Authority:

A. The undersigned proposes to furnish all labor and materials required for the **Fire Alarm Replacement and Upgrades Project for the Hampshire County Jail & House of Correction, Contract No. HSD FY 12-05** in Northampton, Massachusetts, in accordance with the accompanying plans and Specifications prepared by **Dietz & Company Architects, Inc., Springfield, MA** for the contract price specified below, subject to additions and deductions according to the terms of the specifications.

B. This bid includes addenda numbered _____.

C. The proposed contract price (base bid only) is _____

_____ dollars \$ _____
(total bid in words) (figures)

For Alternate No. _____ N/A _____ Add \$ _____ N/A _____; Subtract \$ _____ N/A _____
(Repeat preceding line for each alternate)

D. The subdivision of the proposed contract price is as follows:

Item 1. The work of the contractor, being all the work other than that covered by Item 2.

\$ _____

Item 2. Sub-bids (if applicable) as follows:

Sub-trade Indicated by	Name of Sub-bidder	Amount	Bonds required Yes" or "No"
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
Total of Item 2		\$ _____	

*Failure to fill in any or all spaces in the Bonds Required column will be construed as an entry of the word "no".

The undersigned agrees that each of the above named sub-bidders will be used for the work indicated at the amount stated, unless a substitution is made. The undersigned further agrees to pay the premiums for the performance and payment bonds furnished by sub-bidders as requested herein and that all of the cost of all such premiums is included in the amount set forth in Item 1 of this bid.

The undersigned agrees that if he is selected as general contractor, he will promptly confer with the awarding authority on the question of sub-bidders; and that the awarding authority may substitute for any sub-bid listed above a sub-bid filed with the awarding authority by another sub-bidder for the sub-trade against whose standing and ability the undersigned makes no objection; and that the undersigned will use all such finally selected sub-bidders at the amounts named in their respective sub-bids and be in every way as responsible for them and their work as if they had been originally named in this general bid, the total contract price being adjusted to conform thereto.

E. The undersigned agrees that, if he is selected as general contractor, he will within five (5) days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the Awarding Authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of one hundred percent (100%) of the contract price, the premiums for which are to be paid by the contractor and are included in the contract price; provided, however, that if there is more than one (1) surety company, the surety companies shall be jointly and severally liable (effective August 8, 2008).

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration (OSHA) that is at least ten (10) hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee (effective July 1, 2006); and that he will comply fully with all laws and regulations applicable to awards made subject to section forty-four A.

The undersigned hereby certifies that he is able to furnish labor that will submit a CORI request form and will be approved by MPS upon review of the CORI request.

The undersigned further certifies under the penalty of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection, the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F (29F) of chapter twenty-nine (29), or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

F. The undersigned hereby agrees that they will not withdraw the bid within sixty (60) consecutive calendar days after the actual date of the opening of the Bids and that, if the Owner accepts this bid, the undersigned will acknowledge and duly execute the required Contract Bonds within five (5) calendar days after notification that the contract is ready for signature. Should the undersigned fail to fulfill any of the stipulations as hereinbefore set forth, the Hampshire County Sheriff's Office shall have the right to retain as liquidated damages the amount of the bid security, which shall become the Sheriff's Office property. If the bid bond was furnished as bid security, it is agreed that the amount thereof shall be paid as liquidated damages to the Sheriff's Office by the Surety.

Accompanying this bid is a (bid bond) (certified check) treasurer's check) (cashier's check) (cash) payable to the Hampshire County Sheriff's Office, as the Awarding Authority, in the amount of five percent (5%) of the total contract amount including any alternates. NO OTHER FORM OF BID SECURITY WILL BE ACCEPTED PER CHAPTER 149, SECTION 44B OF THE GENERAL LAWS.

Attached or included herein with this Form for General Bid, as part of the bid and contract documents, are the following completed forms, certifications or required items:

- Bid Bond
- Certification of State Tax Compliance and Unemployment Contribution
- Bidder's Reference Form
- Bidder's Information Sheet

Should the notice to Contractors, bid form, contract, plans or specifications require submission of special data to accompany the bid, the Hampshire County Sheriff's Office, as the awarding authority, reserves the right to rule the bidder's failure to submit such data an informality and to receive said data subsequently, within a reasonable time as set by the Hampshire County Sheriff's Office.

Date _____
_____ (Name of Bidder)

By _____
(Title and Name of Person Signing Bid)

(Business Address)

(City, State and Zip Code)

(Telephone Number)

Dated _____ this _____ day of _____, 2010.

(Name of Bidder)

By: _____
(Signature)

(Title)

SEAL _____
(Notary Public)

(My Commission Expires)

BIDDERS INFORMATION SHEET

The following information is furnished by the bidder for the information of the Hampshire County Sheriff's Office as the Awarding Authority.

1. Furnish the following information regarding the Bidder:

If a Corporation:

Incorporated in what State _____

President _____ Treasurer _____

Secretary _____

If a foreign corporation, are you registered to do business in Massachusetts.

Yes [] No []

If selected for this work you are required under M.G.L. c30 §39L to obtain from the Secretary of State, Foreign Corporation Section, State House, Boston, MA, a certificate stating that your corporation is registered; and furnish said certificate to the Hampshire County Sheriff's Office as the Awarding Authority prior to execution of a contract.

If a partnership: (Name of all partners)

Name of partner _____ Residence _____

Name of partner _____ Residence _____

If an Individual:

Name _____ Residence _____

If an Individual doing business under a firm name:

Name of firm _____

Business Address _____

Name of Individual _____ Residence _____

2. Furnish the following information regarding the Surety Company to be used by Bidder:

Full Legal Name _____

State of Incorporation _____

Principal Place of Business _____

Admitted to do Business in Massachusetts: Yes [] No []

Name & Contact Number of local agent: _____

**HAMPSHIRE COUNTY SHERIFF'S DEPARTMENT
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we the undersigned

_____, as Principals, and
(insert name of bidder)

_____, As Surety, are hereby
(insert name of surety)

held and firmly bound unto the Hampshire County Sheriff's Office in the sum of \$ _____ as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bid ourselves, our heirs, executors, administrators, successors and assigns.

The condition of this obligation is such that whereas the Principal has submitted to the City of Marlborough, MA a certain Bid attached hereto and hereby made a part hereof, to enter into a contract in writing hereinafter referred to as the "AGREEMENT" and/or "Contract," for the **Fire Alarm Replacement at Hampshire County Jail & House of Correction – Contract No. FY12-05.**

NOW THEREFORE,

- a. If said bid shall be rejected or withdrawn as provided in the INFORMATION FOR BIDDERS attached hereto or, in the alternative,
- b. If said bid shall be accepted and the Principal shall duly execute and deliver the form of AGREEMENT attached hereto and shall furnish the specified bonds for the faithful performance of the AGREEMENT and/or Contract and for the payments for labor and materials, furnished for the performance of the AGREEMENT and/or Contract,

then this obligating shall be void, otherwise it shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligations.

The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which said bid may be accepted, and said Surety does hereby waive notice of any such extensions.

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the _____

day of _____, 2010

(SEAL) _____
(Name of Principal)

By: _____

(SEAL) _____
(Name of Surety)

By: _____

Sealed and delivered in the presence of

**HAMPSHIRE COUNTY SHERIFF'S DEPARTMENT
BIDDER'S REFERENCE FORM**

In the spaces following, provide information regarding contracts completed by your firm similar in nature to the project being bid. A minimum of five (5) contracts should be listed for projects performed or completed within the past five (5) years. Publicly bid contracts are preferred, but not mandatory. (use additional pages if necessary)

Project Name: _____
Owner: _____
City/State: _____
Dollar Amount: \$ _____ Date Completed: _____
Publicly Bid? (Yes or No) _____
Type of Work: _____
Owner's Contact Person: _____
Owner's Contact Person's Telephone Number: _____
Owner's Contact Person's Relation to the Project? _____
(i.e., contract manager, purchasing agent etc.)

Project Name: _____
Owner: _____
City/State: _____
Dollar Amount: \$ _____ Date Completed: _____
Publicly Bid? (Yes or No) _____
Type of Work: _____
Owner's Contact Person: _____
Owner's Contact Person's Telephone Number: _____
Owner's Contact Person's Relation to the Project? _____
(i.e., contract manager, purchasing agent etc.)

Project Name: _____
Owner: _____
City/State: _____
Dollar Amount: \$ _____ Date Completed: _____
Publicly Bid? (Yes or No) _____
Type of Work: _____
Owner's Contact Person: _____
Owner's Contact Person's Telephone Number: _____
Owner's Contact Person's Relation to the Project? _____
(i.e., contract manager, purchasing agent etc.)

Project Name: _____
Owner: _____
City/State: _____
Dollar Amount: \$ _____ Date Completed: _____
Publicly Bid? (Yes or No) _____

Type of Work: _____
Owner's Contact Person: _____
Owner's Contact Person's Telephone Number: _____
Owner's Contact Person's Relation to the Project? _____
(i.e., contract manager, purchasing agent etc.)

Project Name: _____
Owner: _____
City/State: _____
Dollar Amount: \$ _____ Date Completed: _____
Publicly Bid? (Yes or No) _____
Type of Work: _____
Owner's Contact Person: _____
Owner's Contact Person's Telephone Number: _____
Owner's Contact Person's Relation to the Project? _____
(i.e., contract manager, purchasing agent etc.)

The undersigned certifies that the information contained herein is complete and accurate and hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Hampshire County Sheriff's Office in verification of the recitals comprising this statement of Bidder's qualifications and experience.

Company Name: _____

Signature: _____ Date: _____

Printed Name: _____